

BHARAT SANCHAR NIGAM LIMITED

(A Government of India Enterprise)

Corporate Office, SCT Cell

R.No. 221, Eastern Court, Janpath

New Delhi – 110 001.

No. 120-1/2014-SCT/672

Dated : 20th August, 2014.

To

All Heads of Circles/ Administrative Units/Metro Districts BSNL.

Subject: Duties and responsibilities of Liaison Officers- reg.

Duties and responsibilities of Liaison Officers issued by DOPT, Government of India vide OM No.43011/153/2010-Estt (Res.) dated 04.01.2013 may be referred. It is stated that BSNL has setup offices at various levels for implementation of reservation orders viz. SCT Cell at Corporate Office, Circle and SSA level under the supervision of CLO, LO and Dy L.O. respectively.

From time to time officers of SCT Cell BSNL Corporate Office have visited the Circles/SSAs of BSNL for inspection of reservation rosters and to ensure whether reserved vacancies for SCs/STs/OBCs are properly filled up. During the course of inspection, it has been noticed that the Circles/SSAs are not updating the rosters regularly as well as not in prescribed format as circulated by DoPT and entries therein are not signed by Appointing Authority or other authorised officer etc. The Liaison officers/Dy. Liaison Officers of the Circles/SSAs/Administrative Units are not inspecting reservation registers/ rosters regularly which is the main duty of the LO/Dy.LO.

The LO/Dy.LO may also be advised to observe the procedure prescribed for filling backlog as well as current vacancies reserved for SCs/STs so that vacant posts are filled by candidates belonging to these communities.

Further, LO/Dy.LO of Circles/SSAs may be advised, in case any difficulty and point of doubt arises in regard to maintenance and inspection of rosters; the same may be forwarded to this office for examination and obtain final view of the nodal ministry.

Attention is also invited to the DOPT's Office Memorandum dated 24.3.1972 and 6.3.1976 wherein cases of negligence or lapses in the matter of following the reservation and other orders relating to representation of SCs/STs should be viewed seriously and should be brought to the notice of appropriate authorities and suitable action should be taken promptly.


(Ram Shakal) 20/8/2014

Chief Liaison Officer (SCT)

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Copy to:

- ✓ 1. Intranet Portal, BSNL.